



Glasgote Academy

Part of

Fierté Multi Academy Trust

Headteacher: Miss M.J.Powell

Silver Link Road, Tamworth, Staffordshire. B77 2EA

Tel: 01827 213210

Email: Office@glasgote.org



Date: 22nd May 2020

Dear Parents/Carers,

Firstly, thank you for your patience – I know that you have been waiting for this information so that you can make plans and talk to your children about their potential return to school on Monday 1st June should the Government deem it safe to do so. There will be a Government announcement on Thursday 28th May.

Secondly, as I know you will appreciate, there has been a lot to consider in order to follow the Government guidance and keeping safety at the forefront of everything. Following virtual meetings with Headteachers from our Trust schools and wider Tamworth schools, we acknowledge and respect their structures as they do ours. Many procedures will be similar and just as many will be specific for each school's personal context.

So, here it is...

- School will look very different, but it must in order to ensure the safety of the children, the staff and the parents – please remember this when things appear harsh
- Children do NOT need to wear their uniform; however, we urge parents to wash clothes as frequently as possible (preferably fresh clothes each day)
- Children do NOT need to bring book bags or personal belongings with them apart from a coat should the weather dictate it and inhalers/epipens if prescribed
- Your child has been placed in a Family Bubble with no more than 15 children and either 1 or 2 members of staff per Bubble (you will receive a text to tell you which Family Bubble your child is in)
- The member(s) of staff may not be your child's original class teacher/teaching assistant
- Your child's Family Bubble base room may not be their original classroom
- The procedures, timings and protocols **must** be adhered to; if you arrive late you may have to wait until it is safe go in.
- Arrival and collection times will be staggered to avoid large gatherings of people – please stick to these timings however rigid they appear – they are for safety purposes.
- Only **ONE** adult to accompany/collect a child
- Parents/carers will wait with their child at the designated places at the time given – please do not arrive too early – we need Family Bubbles to arrive and leave together therefore if your time is 9.00am then please do your very best to arrive at 9.00am
- If there are siblings such as a Reception and a Year 6 child, they cannot come into school at the same time – please adhere to the timings for each Family Bubble
- We are happy for Y6 pupils to arrive and leave by themselves at the set time so long as we are aware of this, but again they will have to wait to enter school at the right time
- Please **DO NOT** use the junction box at the entrance of the school – it will have barriers across it
- We will be operating a one-way system: in/out using the main driveway gate (in) and the main pedestrian gate (out). There will be markers with times on to show you where to wait as well as 2m markers for social distancing

- The side gate will be used for NURSERY children ONLY – again parents will not be allowed on the playground
- Please do NOT gather in groups around the school gates
- Parents/carers will NOT be allowed on the playground or through the intercom gate at any time
- Communication with the office/staff will be via telephone, email (office@glascote.org or closure@glascote.org) website enquiry. Likewise, we will use these communication tools in reverse as well as text and Facebook.
- There will be NO bells
- School will be closed to ALL pupils every Wednesday afternoon to enable a deep clean and staff PPA as in order to maintain safety we are not allowed to mix children in Bubbles
- ALL children in Reception and Year 1 will receive their cooked Universal Free School Meal (no packed lunches please); Children in Y6 and KW&Vul Bubbles may purchase a lunch as usual or bring a packed lunch (the lunchbox must be cleaned daily)
- For all children including Reception, snacks will be ordered at register time – please send the correct money (in an envelope) as change will not be given to support the control of contamination. Please do not bring snacks/drinks from home.
 - Toast – 25p
 - Pancake – 35p
 - Juice – 40p

TIMINGS:

Family Bubble	Arrival	Departure	Wednesday Departure (SCHOOL CLOSED TO ALL Pupils)
Key worker/Vulnerable chn – Family 1 (Yr4/5)	8.30am	3.25pm	12.35pm
Key worker/Vulnerable chn – Family 1 (Yr2/3)	8.35am	3.30pm	12.40pm
Year 6 - Family 1	8.40am	3.10pm	11.45am
Year 6 - Family 2	8.45am	3.15pm	11.50am
Year 6 - Family 3	8.50am	3.20pm	11.55am
Year 1 - Family 1	9.00am	2.50pm	12.00 noon
Year 1 - Family 2	9.10am	3.00pm	12.10pm
Reception - Family 1	9.20am	2.30pm	12.20pm
Reception - Family 2	9.30am	2.40pm	12.30pm

Please read the risk assessment on the website/Facebook page – this gives further vital information. You will be directed to changes in to the Behaviour and Safeguarding policies in due course.

Thank you for supporting us with the structures of this re-opening however harsh they may seem; for respecting social distancing at all times; and for respecting the staff who will do their very best to make this as “normal” as humanly possible under these extreme circumstances. We all appreciate that it is different and difficult, but these are the steps we need to take in order to get our Glascote Family safely back together again in the future.

Kindest regards,

M. J. Powell

